

Meeting Minutes

TC 1.8 Mechanical Insulation

January 31, 2011

Las Vegas Convention Center, Las Vegas, NV

1. Introductions and sign in. The following 18 people were in attendance:

Tom Ponder	CertainTeed	Chairman
Gordon Hart	Artek Engineering	Vice Chairman
Ken Collier	Pittsburgh Corning	Secretary
Vic Penar	Perma Pipe	
Chris Crall	C. Crall Consulting	
Darrell Peil	Aeroflex USA	
Scott Miller	Knauf Insulation	
Charlie Petty	Lamtec Corp.	
Charles Cottrell	NAIMA	
Jack Blundell	ITW Insulations	
Ken Chappell	ARCOM	
Jim Young	ITW Insulation	
Alan Neely	Pittsburgh Corning	
Andre Desjarlais	Oak Ridge Nat. Lab.	
Mike Resetar	Armacell	
Ricardo Gamboa	IIG	
Rockford Boyer	Roxul	
Lorenzo Cremaschi	OSU	

2. Minutes from Albuquerque NM meeting: The minutes were reviewed and discussed. A motion was made by T. Ponder to accept the minutes and was seconded by G. Hart. Approved 11-0-0. T. Ponder discussed membership with the voting members being named. G. Hart becomes Chairman, C. Cotrell becomes Vice Chair. S. Hart is the website master. Please check bios and correct if they are wrong. The current roster was sent around for any corrections.
3. Liaison Reports: Section Head Vic Penar reminders: Roster updates need to be sent by both hard copy and email. New assignment is needed to the NMIC group. T. Ponder volunteered with no objections so he will be the new liaison to the group.
4. Ashrae Business Announcements (T. Ponder):

1. 11-12 Roster update process and process for adding provisional Corresponding Members , , , PCMs. Remember, your current 2010-2011 roster is in effect until after the Montreal meeting. The new rosters for 2011-2012 will go into effect on July 1, 2011 based upon the update information that each TC will turn into their section head at the end of the Las Vegas meeting. By now, each TC chair should have received a PDF & MS-Excel file of their 2010-2011 roster from their Section Head for distribution to the TC. In addition, each member can view all of the rosters of their committees on the ASHRAE Website. Go to www.ashrae.org <<http://www.ashrae.org>>, click on the "Membership" tab in the header, click on "Manage Your Membership" text in the left sidebar, and log in (if you have not logged in lately, you might need to set up a new username and password). Click on the "Biographical Record System" link. Now, you should see your current "bio info". Click on "My Committees" on the left sidebar; all of the committees you are a member of will appear. Click on the "blue" roster text at the left hand side of a committee to reveal the roster with linked contact information. Make sure everyone on your committee also knows how to access the roster.

Lastly, a new position, Provisional Corresponding Member, has been created for TC/TG/TRG rosters. This new position allows potential new members to be added by staff to the committee roster any time a request for membership is made by an individual. The position has a 2-year term on the committee. Staff will notify the chair and reissue a new roster to the committee any time a provisional member is added. The TC/TG/TRG chair has the option each year during the regular roster update process in January to convert provisional CMs that have been active participants on the committee the past year into regular CMs or voting members or drop them.

- 5.
6. Research (A. Desjarlais): WS-1550 "Thermal Performance of Insulating Coatings" bids in March and proposals by April.
 - a. G. Hart RTAR "Perm Testing of Material and Joints" submitted to 4.4 for comments/co-sponsorship. Should have the finalized RTAR for the Montreal meeting.
 - b. TRP 1356 nearing completion and should be completed for Montreal meeting. Project report will not be completed by then and may need to ask for an extension for the write-up.
 - c. All new RTARS are due May 15th to RAC.
7. Handbook (D. Peil) : The 2013 handbook reviews needs to begin. June 2012 meeting should have any changes or additions noted and voted on so by July 2012 it can be submitted.
8. Program (C. Petty) : Planning a 3 part program dealing with condensation and mechanical insulation problems. Was not approved for Las Vegas but will try for Montreal meeting. We have a co-sponsor with TC 1.12 for the program which will be a help.
9. Webmaster (G. Hart) : Website is updated by Sharon Hart that includes meeting information, membership, minutes of meetings, etc.

10. Old Business: none

11. New Business: none

12. Move to adjourn made by T. Ponder with A. Neely seconding. Approved. Mtg. adjourned 5:55 PM.